

**VOLUNTEER APPLICATION**  
An Equal Opportunity Employer

*Please Attach Cover Letter of Interest and Résumé to Application (Optional)*

**PERSONAL INFORMATION**

_____	_____	_____	_____
First Name	Middle	Last Name	Date
<b>Present Address</b>			
_____	_____	_____	_____
No. & Street	City	State	Zip
Permanent Address (if different from present address)			
_____	_____	_____	_____
No. & Street	City	State	Zip
_____	_____	_____	_____
Cell Phone	Business Phone	Home Phone	Email Address

**TECHNICAL INFORMATION**

- Desired Volunteer Position Or Description of Interests: \_\_\_\_\_  
\_\_\_\_\_
- Are you a student?: Yes  No
- Date Available to Begin Volunteering: \_\_\_\_\_ End Date of Volunteering (if applicable): \_\_\_\_\_
- Total Amount of Volunteer Hours Desired: \_\_\_\_\_ Total Amount of Volunteer Hours Desired Per Week: \_\_\_\_\_
- Are you able to perform the essential functions for the volunteer position for which you are applying, either with or without reasonable accommodation? ..... Yes  No
- If no, please describe the functions that cannot be performed and what special accommodations would enhance your volunteer experience with us:  
\_\_\_\_\_  
\_\_\_\_\_

**LANGUAGE EXPERIENCE**

- Do you: Speak  Read  Write  another language?
- If yes, which language(s)? \_\_\_\_\_

**AVAILABILITY**

- What Days/ Hours Are You Available to Volunteer? (Please indicate on the chart below)

Monday	Tuesday	Wednesday	Thursday	Friday

**REFERENCES (Please list at least 2 references who are not family members.)**

1.)

_____	_____	_____	_____
First Name	Last Name	Phone Number	Email
_____		_____	
Occupation	Relationship	No. of Years Acquainted	

2.)

_____	_____	_____	_____
First Name	Last Name	Phone Number	Email
_____		_____	
Occupation	Relationship	No. of Years Acquainted	

3.)

_____	_____	_____	_____
First Name	Last Name	Phone Number	Email
_____		_____	
Occupation	Relationship	No. of Years Acquainted	

**CONDITIONS**

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, state the nature of the crime(s), when and where convicted, and disposition of the case. (Convictions that are more than two years old need not be listed.)

(Note: conviction of any criminal offense will not automatically disqualify the applicant. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for will, however, be considered and an evaluation will be performed as to whether such conviction disqualifies the applicant from the particular volunteer position sought.)

**BACKGROUND CHECK FOR PROSPECTIVE VOLUNTEER (Please read carefully, and initial.)**

\_\_\_\_\_  
Initial I herby certify that I have not knowingly withheld any information that might adversely affect my chances as a volunteer and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure a volunteer position shall be grounds for rejection of this application or for immediate discharge if I am a volunteer, regardless of the time elapsed before discovery.

\_\_\_\_\_  
Initial I hereby authorize Family Service Agency of Santa Barbara to perform a background check, search of DMV records, thoroughly investigate my references and other matters related to my suitability as a volunteer and, further, authorize the references I have listed to disclose to the Agency any and all letters, reports and other information related to the volunteer position, without giving me prior notice of such disclosure. In addition, I hereby release the Agency, my former employers and all other persons, corporations, partnerships and associates from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
Initial I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my time as a volunteer, if taken on, is intended to create an employment contract between me and the Agency. In addition, I understand and agree that if I become a volunteer, my volunteer time is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Agency, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Agency's designated representative.

\_\_\_\_\_  
Initial Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Agency, I am entitled to copies of any such public records obtained by the Agency unless I mark the check box below. If I am not taken on as a volunteer as a result of such information, I am entitled to a copy of any such records even though I have indicated below.

\_\_\_\_\_  
Initial I waive the receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date